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1 Traceability Matrix Template

This template provides a structured format for maintaining relationships between requirements artifacts. For an overview of requirements traceability concepts, see the Requirements Engineering Guide.

1.1 Key Relationships

1.1.a 1. Business to System Requirements

Business Req ID	System Req ID	Description	Status	Verification Method
BR-001	SR-001, SR-002	[Brief description]	[Status]	[Test/Review/Demo]

1.1.b 2. Requirements to Implementation

System Req ID	Component ID	Design Document Reference	Status	Verification Method
SR-001	COMP-001	Design/component-001	[Status]	[Method]

1.1.c 3. Requirements to Verification

Requirement ID	Test Case ID	Test Description	Status	Last Execution
SR-001	TC-001	[Test description]	[Status]	[Date]

1.2 User Stories to Requirements

User Story ID	Requirement ID	Story Points	Sprint	Status
US-001	SR-001, SR-002	[Points]	[Sprint]	[Status]

1.3 Interface Requirements to Components

Interface ID	Component ID	Documentation Ref	Status	Notes
IF-001	COMP-001	Interfaces/if-001	[Status]	[Notes]

1.4 Cross-Reference Matrix

ID	BR	SR	TC	US	IF
001	✓	✓	✓	✓	-

1.5 Coverage Analysis

1.5.a Requirement Coverage

- **Business Requirements:** [Percentage]% covered
- **System Requirements:** [Percentage]% covered
- **Test Coverage:** [Percentage]% covered

1.5.b Gap Analysis

- **Uncovered Requirements:** [List of IDs]
- **Missing Test Cases:** [List of requirements]
- **Incomplete Traces:** [List of items]

1.6 Version History

Version	Date	Description	Author
1.0	YYYY-MM-DD	Initial version	[Name]

1.7 Appendices

1.7.a Related Documents

- Requirements Specification
- Test Plan
- Design Documents

1.7.b Legend

- ✓: Direct relationship
- △: Indirect relationship
- -: No relationship
- TBD: To be determined